

CHARTER
COORDINATING COUNCIL ON
JUVENILE JUSTICE AND DELINQUENCY PREVENTION

1. Committee's Official Designation

The official designation of this Federal Advisory Committee is the Coordinating Council on Juvenile Justice and Delinquency Prevention (Council).

2. Authority

The Council constitutes an "advisory committee" under Section 3(2) of the Federal Advisory Committee Act, as amended, 5 U.S.C. App. 2. Therefore, the Council will operate pursuant to the provisions of the Federal Advisory Committee Act, OJP Instruction I 2100.1, and any other applicable regulations, orders and directives issued to implement the Federal Advisory Committee Act. The Council is established by Section 206 of the JJDP Act of 1974, as amended, codified at 42 U.S.C. § 5616.

Section 246 of the Tribal Law and Order Act of 2010 (Pub. L. No. 111-211), amended Section 206(a)(2) of the Juvenile Justice and Delinquency Prevention Act of 1974 (42 U.S.C. 5616(a)(2)) to increase the number of practitioner members from nine to ten and provided that one "shall be appointed by the Chairman of the Committee on Indian Affairs of the Senate, in consultation with the Vice Chairman of that Committee and the Chairman and Ranking Member of the Committee on Natural Resources of the House of Representatives."

3. Objectives and Scope of Activities

The function of the Council shall be to coordinate Federal juvenile delinquency programs (in cooperation with State and local juvenile justice programs), all Federal programs and activities that detain or care for unaccompanied juveniles, and all Federal programs relating to missing and exploited children. The Council shall examine how the separate programs can be coordinated among Federal, State, and local governments to better serve at-risk children and juveniles and shall make recommendations to the President, and to the Congress, at least annually with respect to the coordination of overall policy and development of objectives and priorities for all Federal juvenile delinquency programs and activities and all Federal programs and activities that detain or care for unaccompanied juveniles. The Council shall review the programs and practices of Federal agencies and report on the degree to which Federal agency funds are used for purposes that are consistent or inconsistent with the core protections and requirements of the JJDP Act as set forth in paragraphs (12)(A), (13), and (14) of section 223 of the Act. The Council shall

review, and make recommendations with respect to, any joint funding proposal undertaken by the Office of Juvenile Justice and Delinquency Prevention and any agency represented on the Council. The Council shall review the reasons why Federal agencies take juveniles into custody and shall make recommendations regarding how to improve Federal practices and facilities for holding juveniles in custody.

4. Description of Duties

The Council shall carry out the functions enumerated in this document, section 3.

5. Agency or Official to Whom the Council Reports

The Council shall provide advice to the President and Congress through the U.S. Department of Justice.

6. Support

The Council shall receive administrative support from the Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, U.S. Department of Justice.

7. Estimated Annual Operating Costs and Staff Years

Annual operating costs are not expected to exceed \$200,000 to support planning and convening the quarterly meetings and activities of the Council. It is estimated that up to the equivalent of .4 full-time employees and contractor staff will be used to support the Council to carry out its purposes.

8. Designated Federal Officer

A full-time or permanent part-time federal employee, appointed in accordance with agency procedures, will serve as the Designated Federal Officer (DFO) and/or alternate DFO. The agency may also appoint an alternate DFO to carry out the work in the DFO's absence or assist with Council work. The DFO will approve or call all meetings of the Council and any subcommittees; prepare and approve all meeting agendas; attend all Council and subcommittee meetings; adjourn any meeting when the DFO determines adjournment to be in the public interest; and chair meetings when directed to do so by the Attorney General or his or her designee.

9. Number and Frequency of Meetings

The members of the Coordinating Council on Juvenile Justice and Delinquency Prevention shall meet approximately every three months to carry out their duties under this Charter.

10. Duration

The Council's work is continuing in nature.

11. Termination Date

This Council charter shall expire two years after the Charter's filing date, and is subject to renewal biennially.

12. Membership and Designation

The *ex-officio* members of the *Council* are the Attorney General, the Secretary of Health and Human Services, the Secretary of Labor, the Secretary of Education, the Secretary of Housing and Urban Development, the Administrator of the Office of Juvenile Justice and Delinquency Prevention, the Director of the Office of National Drug Control Policy, the Chief Executive Officer of the Corporation for National Service, the Assistant Secretary, Immigration and Customs Enforcement, such other officers of federal agencies who hold significant decision making authority as the President may designate, and ten citizen members who are practitioners in the field of juvenile justice and who are not officers or employees of the United States. Three citizen members are appointed by the Speaker of the House, after consultation with the minority leader of the House of Representatives; three members are appointed by the majority leader of the Senate, after consultation with the minority leader of the Senate; three members are appointed by the President and one member is appointed by the Chairman of the Senate Committee on Indian Affairs, in consultation with the Vice Chairman of that Committee and the Chairman and Ranking Member of the Committee on Natural Resources of the House of Representatives.

13. Subcommittees

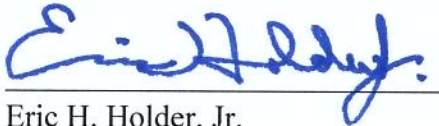
The Attorney General, Administrator, or DFO have the authority to create subcommittees of the Council. All subcommittees report to the Council, and may not provide advice or work products directly to the U. S. Department of Justice, Congress or the President.

14. Recordkeeping

The records of the Council, formally and informally established subcommittees, or other subgroups of the Council, shall be handled in accordance with General Records Schedule 26, Item 2 or other approved agency records disposition scheduled. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. § 552.

15. Filing Date

Dated this 5 day of June, 2014 by:

A handwritten signature in blue ink, reading "Eric H. Holder, Jr.", written over a horizontal line.

Eric H. Holder, Jr.
Attorney General

Federal Advisory Committee (FAC) Membership Balance Plan

Please read the Federal Advisory Committee Membership Balance Plan Guidance prior to completing this form

DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, OFFICE OF JUVENILE JUSTICE
AND DELINQUENCY PREVENTION

(1) FEDERAL ADVISORY COMMITTEE NAME

State the legal name of the FAC

Coordinating Council on Juvenile Justice and Delinquency Prevention

(2) AUTHORITY

Identify the authority for establishing the FAC

The Council is established by Section 206 of the JJDP Act of 1974, as amended, and 41 CFR Section 101-6.1005(a). The Council's functions are limited to the activities specified in Section 206(a) - (g) of the JJDP Act and the terms of its Charter.

(3) MISSION/FUNCTION

Describe the mission/function of the FAC

The function of the Council shall be to coordinate all Federal juvenile delinquency programs (in cooperation with State and local juvenile justice programs), all Federal programs and activities that detain or care for unaccompanied juveniles, and all Federal programs relating to missing and exploited children. The Council shall examine how the separate programs can be coordinated among Federal, State, and local governments to better serve at-risk children and juveniles and shall make recommendations to the President, and to the Congress, at least annually with respect to the coordination of overall policy and development of objectives and priorities for all Federal juvenile delinquency programs and activities and all Federal programs and activities that detain or care for unaccompanied juveniles. The Council shall review the programs and practices of Federal agencies and report on the degree to which Federal agency funds are used for purposes which are consistent or inconsistent with the core protections and requirements of the JJDP Act as set forth in paragraphs (12)(A), (13), and (14) of section 5633(a) of the Act. The Council shall review, and make recommendations with respect to, any joint funding proposal undertaken by the Office of Juvenile Justice and Delinquency Prevention and any agency represented on the Council. The Council shall review the reasons why Federal agencies take juveniles into custody and shall make recommendations regarding how to improve Federal practices and facilities for holding juveniles in custody. Citizen members shall also make recommendations regarding the development of the objectives, priorities, and the long-term plans of the Office of Juvenile Justice and Delinquency Prevention as described under Section 204 (a) (1).

(4) POINTS OF VIEW

Based on understanding the purpose of the FAC,

- (a) describe the process that will be used to ensure the committee is balanced, and identify the categories (e.g. individual expertise or represented interests) from which candidates will be considered;*
- (b) consider identifying an anticipated relative distribution of candidates across the categories; and*
- (c) explain how a determination was made to appoint any individuals as Special Government Employees or Representative members*

As established Section 206 of the JJDP Act of 1974, as amended, and 41 CFR Section 101-6.1005(a), the members of the Council are the Attorney General, the Secretary of Health and Human Services, the Secretary of Labor, the Secretary of Education, the Secretary of Housing and Urban Development, the Administrator of the Office of Juvenile Justice and Delinquency Prevention, the Director of the Office of National Drug Control Policy, the Chief Executive Officer of the Corporation for National Service, the Assistant Secretary, Immigration and Customs Enforcement, such other officers of federal agencies who hold significant decision making authority as the

justice and who are not officers or employees of the United States. Three citizen members are appointed by the Speaker of the House, after consultation with the minority leader of the House of Representatives; three members are appointed by the majority leader of the Senate, after consultation with the minority leader of the Senate; and three members are appointed by the President. The Tribal Law and Order Act 2010, Section 246, modified the JJDP Act to provide the authority for a tenth practitioner member. The law states: "One (additional) member shall be appointed by the Chairman of the Committee on Indian Affairs of the Senate, in consultation with the Vice Chairman of that Committee and the Chairman and Ranking Member of the Committee on Natural Resources of the House of Representatives."

(5) OTHER BALANCE FACTORS

List any other factors your agency identifies as important in achieving a balanced FAC

See above #4 referencing the establishment and membership of the Council.

(6) CANDIDATE IDENTIFICATION PROCESS

Summarize the process intended to be used to identify candidates for the FAC, key resources expected to be tapped to identify candidates and the key persons (by position, not name) who will evaluate FAC balance. The summary should:

- (a) describe the process*
- (b) identify the agency key staff involved (by position, not name)*
- (c) briefly describe how FAC vacancies, if any, will be handled by the agency; and*
- (d) state the membership term limit of FAC members, if applicable*

See above #4 referencing the establishment and membership of the Council.

(7) SUBCOMMITTEE BALANCE

Subcommittees subject to FACA should either state that the process for determining FAC member balance on subcommittees is the same as the process for the parent FAC, or describe how it is different*

**This is relevant to those agencies that require their subcommittees to follow all FACA requirements.*

NA

(8) OTHER

Provide any additional information that supports the balance of the FAC

NA

(9) DATE PREPARED/UPDATED

Insert the actual date the Membership Balance Plan was initially prepared, along with the date(s) the Plan is updated

Prepared May 2011, Updated November 10, 2011, Updated again February 2013